

## **Instructions for flipping panel over on Roller Shade.**

1. Roll up the shade.
2. With an Alan Wrench, loosen the set screws on the bottom bar that hold the cable eyelets on the bar. Leave the eyelets on the cable; don't undo the cable system. Remove the steel bar from the bottom pocket of the shade.
3. Remove the front of the housing box to expose the shade roller.
4. Remove the roller from the housing. If motorized, remove motor clip from crown of motor. Take care that when you remove the roller the motor does not slide out as it's not attached. You will need to remove the bolt on the idler end (the non operator end) to remove the roller. You can unroll fabric from tube, remove tube by sliding side ways.
6. Flip tube over and slide fabric back on tube. Roll fabric back on tube with the correct side showing.
7. Remount the roller into the housing box. Check the video for pointers if necessary.
8. Slide the bottom bar from the old shade into the pocket on the new one.
9. Use the Alan Wrench to secure the eyelets that are hanging on the cables to the bottom bar.
10. Replace the front of the housing box.